

The City Council of the City of Mattoon held a regular meeting in the City Hall Council Chambers on May 16, 2017.

Mayor Pro-Tem Owen presided and called the meeting to order at 6:30 p.m.

Mayor Pro -Tem Owen led the Pledge of Allegiance.

The following members of the Council answered roll call physically present: YEA Commissioner Dave Cox, YEA Commissioner Sandra Graven, YEA Commissioner Rick Hall, YEA Mayor Pro-Tem Preston Owen, and Absent Mayor Tim Gover.

Also physically present were City personnel: City Administrator Kyle Gill, City Attorney Dan C. Jones, Finance Director/Treasurer Beth Wright, Public Works Director Dean Barber, Police Chief Jeff Branson, and City Clerk Susan O'Brien.

CONSENT AGENDA

Mayor Pro-Tem Owen seconded by Commissioner Hall moved to approve the consent agenda consisting of minutes of the regular meeting May 2, 2017; bills and payroll for the first half of May, 2017.

Bills & Payroll
first half of May, 2017

	<u>General Fund</u>		
Payroll		\$	269,873.57
Bills		\$	<u>98,604.79</u>
	Total	\$	368,478.36
	<u>Hotel Tax Administration</u>		
Payroll		\$	2,634.82
Bills		\$	<u>76,909.77</u>
	Total	\$	79,544.59
	<u>Festival Mgt Fund</u>		
Bills		\$	<u>5,817.76</u>
	Total	\$	5,817.76
	<u>Insurance & Tort Jdgmnt</u>		
Bills		\$	<u>56,947.00</u>
	Total	\$	56,947.00
	<u>Midtown TIF</u>		
Bills		\$	<u>5,138.07</u>
	Total	\$	5,138.07
	<u>Capital Project</u>		
Bills		\$	<u>282,718.34</u>
	Total	\$	282,718.34
	<u>Broadway East Bus Dist</u>		
Bills		\$	<u>3,188.98</u>
	Total	\$	3,188.98

	<u>Water Fund</u>		
Payroll		\$	33,124.86
Bills		\$	<u>37,697.36</u>
	Total	\$	70,822.22
	<u>Sewer Fund</u>		
Payroll		\$	37,931.13
Bills		\$	<u>47,714.46</u>
	Total	\$	85,645.59
	<u>Health Insurance Fund</u>		
Bills		\$	<u>90,732.29</u>
	Total	\$	90,793.29
	<u>Motor Fuel Tax Fund</u>		
Bills		\$	<u>3,435.32</u>
	Total	\$	3,435.32

Mayor Pro-Tem Owen opened the floor for questions/comments with no response.

Mayor Pro-Tem Owen declared the motion to approve consent agenda carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

PRESENTATIONS, PETITIONS AND COMMUNICATIONS

Mayor Pro-Tem Owen opened the floor for Public comments. With no Public comments, Commissioner Hall acknowledged the attendance of Boy Scout Jack Watson from Troop 57.

Chief Branson addressed the Council regarding the mold issues at the Pistol Range which would require repairs and a dehumidifier resulting in approximately \$38,000 in renovations. Council with input from Chief Branson and Administrator Gill discussed the renovations, the budget, visits to the Range, and City Hall's roof damage repairs. Director Barber noted a budget of \$784,000 in the capital improvement fund at the end of the year. Chief Branson and Administrator Gill would bring figures to the Council and request action at the next meeting.

Mr. Steve Senteney addressed the Council with full support of Chief Branson's request and noted materials and labor were donated when the Pistol Range was first built.

NEW BUSINESS

Commissioner Graven seconded by Commissioner Cox moved to approve Council Decision Request 2017-1765, approving the plans and bid specifications for the Marshall Avenue Sidewalk Project between 25th and 32nd Street.

Mayor Pro-Tem Owen opened the floor for discussion with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Commissioner Hall seconded by Commissioner Graven moved to approve Council Decision Request 2017-1766, approving a \$15,000 grant by the Tourism Advisory Committee from FY17/18 hotel/motel tax funds to the Mattoon Babe Ruth Baseball for hosting the 14-year-olds Ohio Valley Regional to be held July 26-31, 2017; and authorizing the Mayor to sign the agreement.

Mayor Pro-Tem Owen opened the floor for discussion with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: Abstain Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2017-1767, approving a \$5,000 grant by the Tourism Advisory Committee from FY17/18 hotel/motel tax funds to support the CIL-CON organization for hosting two events (Indie Arts Con and CIL-CON) to be held July 14-15 and September 8-9, 2017 respectively; and authorizing the Mayor to sign the agreement.

Mayor Pro-Tem Owen opened the floor for discussion with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Commissioner Hall seconded by Commissioner Cox moved to approve Council Decision Request 2017-1768, approving a \$1,500 grant by the Tourism Advisory Committee from FY17/18 hotel/motel tax funds to the Lincoln Log Cabin Foundation for supporting the LLC Farm and Garden Tour to be held June 24, 2017; and authorizing the Mayor to sign the agreement.

Mayor Pro-Tem Owen opened the floor for discussion with no response.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

DEPARTMENT REPORTS:

CITY ADMINISTRATOR/COMMUNITY DEVELOPMENT – noted labor negotiations and followups with retail development. Mayor Pro-Tem Owen opened the floor for questions with no response.

CITY ATTORNEY –noted the Quality Inn sale scheduled for June 2 which had \$35,000 in back hotel taxes to pay, and nuisance properties to be addressed. Mayor Pro-Tem Owen opened the floor for discussion with no response.

CITY CLERK – noted dealing with insurance issues and summer help employments; otherwise, business as usual. Mayor Pro-Tem Owen opened the floor for questions with no response.

FINANCE – noted auditor preparations underway, and confirmations distributed; distributed the April Financial Report with numbers before accruals, cash position totals, and bond surveillance call. Mayor Pro-Tem Owen opened the floor for questions with no response.

PUBLIC WORKS – updated Council on the Public Works Building progress and issues. Mayor Pro-Tem Owen asked about the deadline for the project with Director Barber stating August 10th. Director Barber continued with an update on the Heritage Park landscaping with a grand opening of June 10th and the City-wide Cleanup Day on Saturday. Mayor Pro-Tem Owen opened the floor for questions with no response.

POLICE – reported to the Council that police canine, Goro, died and the new canine would be in place by July 7th. Mayor Pro-Tem Owen opened the floor for questions with no response.

ARTS AND TOURISM – Commissioner Hall reported the Bagelfest and Arts were active.

COMMENTS BY THE COUNCIL

Commissioner Cox – reported that the security cameras were installed at the Parks, and Dodge Grove Cemetery staff was working diligently and was doing good work. Commissioner Hall – reported working with Chamber Director Ed Dowd to have the 1000 North exit name changed to include Mattoon and Charleston; requested assistance with the planting of flowers on the City’s west end; 17th and Broadway was to have flowers planted with a grand opening on June 10th at 1:30 p.m.; and his service group would be cleaning up Route 16. Commissioner Graven and Mayor Pro-Tem Owen had no further comments.

Mayor Pro-Tem Owen seconded by Commissioner Cox moved to recess to closed session at 6:57 p.m. pursuant to the Illinois Open Meetings Act for the purpose of the discussion of collective negotiating matters between the City of Mattoon and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees (5ILCS/20 (2)(C)(2)); and the appointment, compensation, discipline, performance, or dismissal of specific employees of the City or legal counsel for the City. (5ILCS/20 (2)(C)(1)).

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

Council reconvened at 7:12 p.m.

Commissioner Hall seconded by Commissioner Graven moved to adjourn at 7:13 p.m.

Mayor Pro-Tem Owen declared the motion carried by the following vote: YEA Commissioner Cox, YEA Commissioner Graven, YEA Commissioner Hall, YEA Mayor Pro-Tem Owen, Absent Mayor Gover.

/s/ Susan J. O’Brien
City Clerk

